

340B PROGRAM COMPLIANCE ANALYST - PHARMACY SERVICES

Health Enterprises Pharmacy Services (HEPS) is seeking a full-time, 340B Program Compliance Analyst to join our growing team.

HEPS analysts provide detailed 340B Program compliance audits to ensure our client hospitals meet all regulatory requirements within the 340B Program.

Responsibilities

- Generate reports from 340B software to gather and analyze the data needed to complete 340B Program audits for hospital clients ensuring their compliance with federal and state regulations, applicable guidelines, and policies and procedures.
- Deliver audit findings to clients via video conferencing sessions.
- Assists 340B Program Manager and other 340B Analysts with special projects as assigned.

Experience & Qualifications

- Must be proficient in Microsoft Office software including Excel, Word, and Outlook.
- Pharmacy technician State licensure and national certification is required with at least three years of pharmacy experience.
- Candidates should have a working knowledge of inpatient and outpatient pharmacy practices, polices and procedures, as well as billing processes.
- Candidates must have at a minimum a high school diploma or equivalent.
- Prior experience with healthcare electronic systems including EMR and 340B TPA software is preferred.
- Must have excellent oral and written communication skills.
- Must possess excellent organizational skills, be highly motivated, and self-directed.
- Must demonstrate an ability to meet project deadlines as assigned.
- Apexus ACE 340B Certification is preferred.

This position may allow the right candidate the ability to work from home and offers a competitive salary and benefits package, including, but not limited to:

- 401(k)
- AD&D insurance
- Dental insurance
- Disability insurance
- Flexible spending accounts
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Tuition reimbursement
- Vision insurance

For questions about the 340B Program Compliance Analyst position, please contact:

Robert Keane

Executive Director, Pharmacy Services

Phone: (319) 310-6942

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This position is subject to a pre-employment drug screen. Applications will be accepted until the position is filled. EOE